Homeless Coalition of the Southern Tier, Inc.   
Board of Directors Meeting Minutes  
12/20/2017 11:00 a.m. STHC Office

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| MEETING CALLED BY | Justin Roberts, President |
| NOTE TAKER | Chastity Smith, Secretary |
| ATTENDEES | Chastity McEwen (FEN), William Brown (Soldier On), Justin Roberts (OFB), Jim Hulse (HMIS), Rebecca Rathmell (CoCC), Toya Lane-Bowden (OFO), Dawn VanKuren (FRS) |

Agenda Topics

CALL TO ORDER Justin Roberts

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| DISCUSSION | Approval of October Minutes:  Motion – Justin Roberts  2nd – Dawn VanKuren  \*Motion Carries  A motion was made to approve the No-Freeze bills as written pending cross reference eligibility by DSS.  Motion – Justin Roberts  2nd – Bill Brown  **Executive Board Recruitment –** Nominations were discussed and an emphasis on being mindful of the nominees experience, knowledge, and desire.  **CoC Coverage Survey –** OTDA has requested a statewide CoC coverage survey. We, as a CoC, need to look into whether we would be willing to increase the size of our CoC to cover uncovered areas. Herkimer, Putnam, Fulton, Schoharie, and Montgomery. The survey is due 1/3/18.  More discussion in January.  Motion to approve Jim and Rebecca to complete the survey and bring to the full CoC for a vote.  Motion – Justin Roberts  2nd – Dawn VanKuren  **CoC Coordinator grant and contract discussion -** There was lengthy discussion regarding the grant increase whether to use for a Coordinator salary increase and/or for allowable expenses that can be used CoC wide. The allowable expenses will be submitted for Executive Board approval and if needed the full CoC approval and would include, but not be limited to, mileage, trainings, conferences, out of town expenses etc.  Motion was made to keep the CoC Coordinators salary at the current rate of $74,593.00 with the ability of the Coordinator, as well as other CoC members in good standing, to request additional funding for approved activities.  Motion – Justin Roberts  2nd – Dawn VanKuren  **Next Meeting:**  **January 17th @ 11:00 at STHC Office** |
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