Homeless Coalition of the Southern Tier, Inc. Meeting Minutes  
7/19/17 10:00 a.m. STHC Office

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| MEETING CALLED BY | Justin Roberts, Board President |
| NOTE TAKER | Chastity McEwen, Secretary |
| ATTENDEES | Chastity Smith (FEN), Jim Hulse, Judy Wingate-Wade (Norwich Housing) via phone, Maria Colleyacme (YWCA), Justin Roberts (OFB), Dawn VanKuren (FRS), Brian Daniels (CES), Morgan McGregor (CES), Caroline Russo ( RHNCNY), Shari Weiss (CCOCC) , William Brown (Soldier On), Aliece Tanzini (OFB), Debbie Hulse (Northern Creations),  Amy Elliott (FRS), Melanie Mendoza ( VOA), Danielle Garrick (VOA), Abbey Pelot (HCA), April Ramsay (FEN), Carole Coppens (YWCA), Kathryn Dalton (CCOCC), Noel Feik (Crossroads Inn),  Heather Quigley (YMCA), Karl Jantz (Achieve), Lisa Whitney (Achieve), Allison Bruet (FRS),  Sonya Mangovski (VA), Diane Tolentino (BRM), Meadow McDowell (Soldier On) |

Agenda Topics  
**CALL TO ORDER** Justin Roberts

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| DISCUSSION | Introductions |
| AGENCY UPDATES:  VOA – No report; YWCA –2 ; Catholic Charities(TTLP) – No report; OFB –Full; RM –5; FRS – Full, Men – 2, MRT – 1;  YMCA – 2; Cortland – Waiting List Shelter Plus | |

**APPROVAL OF MINUTES**

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| DISCUSSION | Approval of Minutes; Change STHC PO Box to 2281 and add Rebecca as primary for PO Box.  Motion – Justin Roberts  2nd – Shari Weiss  Abstain – Jim Hulse  \* Motion Carries \* |

**TREASURERS REPORT** Dawn VanKuren

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| DISCUSSION | Beginning Balance - $ 3767.04  Deposits - $ 5599.64 Ending Balance- $ 11607.60  Restricted - $ 2240.92  Motion – Justin Roberts  2nd – Debbie Hulse  \*Motion Carries\* |

**SUBCOMMITTEE REPORTS**

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| DISCUSSION | **Executive Board** – Reviewed mini-grant. Still on track. Reviewing and revising By-Laws for approval.  **NOFA –** ARD that HUD put out was incorrect in terms of amount. Housing first is a priority. It will be more challenging to qualify.  **CES Committee** – Jim will contact all agencies to get them set up on Yammer. Phones are set up and live at STHC office. 211 is not yet active. Working at getting MOU. Looking at August 1st as launch date for 211.  **Community Awareness** – Actively working on website design. Hoping to present to CoC at August meeting.  **HMIS -**  New updates expected on October 1st. APR training next week. Working with Natalie on system performance measures.  **Governance -** Met on July 6th. New updates on ESG with Steve Carson. Working on CES policy and procedures. Updating the strategic plan. The By-Laws will be reviewed at the next meeting on August 3rd.  **Job Fair** – The fair does not seem to have the same appeal that it had in the past. Looking at possibly developing a virtual website. We still have 60 1 day bus passes available. Contact Dawn VanKuren.  **New Business: Letters of Support**  **YWCA** – Applying for an ESSHI grant and are looking to partner with Power Visions. They are looking at property at 235 Court St. They are looking to build 15 family units and 40 affordable units. They have received some opposition form city council. This may lead to a public hearing. Please come and support if you are able to attend.  Motion to approve the Letter of Support - Debbie Hulse  2nd – Shari Weiss  Abstain – Carole Coppens and Jim Hulse  \*Motion Passes  **Achieve** – Looking to partner with Two Plus Four Construction to build 40 units of affordable housing. 10 of the rooms will be slated for OPWDD. A full time staff member will be on site. The housing project is aimed at Integrated Living. It will be income based.  Motion to approve the Letter of Support: Shari Weiss  2nd – Carole Coppens  Abstain – Jim Hulse  \*Motion Passes  **Family Enrichment Network** – Proposing to provide 19 supportive housing units within the city of Binghamton through ESSHI funds. Proposing to build 24 units through HHAP funds. ESSHI funds will be used to provide supportive services to 19 of those units. 110 of the units will be family based while 8 units will be slated for individuals who are homeless and identified as having an unmet housing need.  Motion to approve the Letter of Support – Shari Weiss  2nd – Bill Brown  Abstain – Jim Hulse  \*Motion Passes  **Catholic Charities of Chenango County** – Revising their grant to support 30 permanent housing units. There is NO permanent housing in Chenango County. There is only Shelter Plus Care. Looking to fill unmet needs with OPWDD, mental illness/substance abuse. MRT, and the chronically homeless.  Motion to approve the Letter of Support – Carole Coppens  2nd – Shari Weiss  Abstain – Jim Hulse  \*Motion Passes |

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| NEXT MEETING | **August 16th at 10:00 @ STHC Office** |